



UPSAC – Risk Assessment for COVID-19

v1 20 Sept 20 Andy Burns

Activity: Access and use of the equipment storage during COVID-19		
<p>The club requires access and use of the boatshed and equipment storage to operate diving activities. This risk assessment covers how the COVID-19 requirements will be adhered to whilst accessing and using the boatshed and equipment storage facilities. It does not cover the generic risks of scuba diving, please refer to the UPSAC-Risk-Assessment-2020-21-May-20-v3.docx for this, filed on the group drive & with SU.</p>		
<p>Foreword:</p> <p>The COVID-19 outbreak poses additional risk to members and the public which require additional consideration to ensure the continuation of safe diving. Any individual accessing or using the boatshed and equipment storage facilities must stay home and will not be allowed to partake in any club activities, where they are:</p> <ul style="list-style-type: none"> • displaying symptoms of COVID-19 as set out by the NHS, • self-isolating, or • residing with an individual displaying such symptoms or self-isolating. <p>Participants will be reminded to maintain good hand, respiratory and personal hygiene at all times. During training and diving, the club will follow the current Government advice, the BSAC safe diving recommendations and COVID-19 guidance.</p>		
<p>Group: UPSAC</p>	<p>Assessor(s): Andy Burns – BSAC Branch Diving Officer Elliot Murdock – UPSAC President</p>	<p>Contact: 07802 174834 Contact: 07397 174995</p>
Guidance/standards/Reference documents	Competence requirements	
<p>All diving activities carried out by the club follow BSAC safe diving recommendations which can be found here: https://www.bsac.com/safety/bsacs-safe-diving-guide/</p>	<p>Role: Diving Officer</p>	<p>Skills, experience, or qualifications: The Diving Officer has ultimate responsibility for diving activities and delegates his/her authority from the National Diving Officer to the Training Officer to conduct training at branch level. The Diving Officer is responsible for the award of in-club qualifications and is the only branch</p>



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<p>This document is produced by a highly qualified and experienced team from BSAC (the National Governing Body for Scuba Diving and Snorkelling in the UK). As such it shall be considered the minimum benchmark for all diving practices.</p>		<p>member with this authority other than the lead instructor. The Diving Officer is responsible for the conduct of divers within the club and therefore, although not necessarily present, should have an awareness of all branch diving activity.</p>
	<p>Role: Instructor / Assistant Instructor</p>	<p>Skills, experience, or qualifications: Instructors are primarily nationally qualified individuals who have passed strict theory and practical examinations by national assessors. They will be highly qualified in their own diving and very experienced. The minimum grade is 'Practical Instructor'. Assistant instructors will have attended national training but not have passed any examinations. They will require constant supervision from fully qualified Instructors who are the only people who can sign off any elements of training. A fully qualified Instructor must always be present if an Assistant Instructor is teaching and the Assistant Instructor must have a fully qualified Instructor's permission to teach.</p>

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Task	Hazards	Affects Who?	Likelihood	Impact	Score	Control Measures	Additional Control Measures	Action by who?	Likelihood	Impact	New
Any	COVID-19 transmission from infected individual attending diving	All	3	2	6	An individual who has displayed any COVID-19 symptoms (irrespective of a COVID-19 test result) is not permitted to attend any activities within 14 days of their last display of symptoms and is to follow all NHS guidance: https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/	Contact details will be taken for all attendees and held securely for the period of the academic year. Contact details will be used to facilitate a 'track and trace' one procedure in the event an attendee begins exhibiting symptoms after the activity. All attendees to the activity must be notified of the event immediately and practice the NHS guidance.	All	1	2	2
Standing inside the boatshed or equipment storage facility	COVID-19 transmission through proximity to others or infected surfaces	All				No more than one households are permitted within the lockup at any one time due to its small size. Thorough hand washing or sanitising must be completed on entering and exiting the building.	Hand washing facilities will be clearly signposted and identified within the facility Social distancing guidance must always be adhered to throughout visiting the building.	All			

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						Appropriate face coverings must be worn whilst inside the building.					
Preparation of equipment for use	COVID-19 transmission through the handling of equipment	All				Equipment prepared for use must be sanitised, marked with a tag and stored separately to kit that has not yet been sanitised. All loan equipment must be washed in fresh free-flowing water or in a separate water to other equipment. Following this it should be soaked in disinfectant solution for 10 minutes, rinsed in fresh water and allowed to dry for 72 hours before the next use.	Only a designated equipment officer[s] will clean the equipment.				
Equipment collection	COVID-19 transmission due to close proximity in the equipment storage facility	All	2	2	4	Equipment must not be passed directly between individuals, instead direct the individual to where the equipment is stored or place the equipment and take a few steps back whilst it is collected. Ideally, kit should be designated and sorted into individual boxes/bags for each diver at least 3 days prior to being collected for diving to allow time for the equipment to cease being contaminated.	No more than one person should be in the kit storage area at any one time and social distancing must be maintained at all times. Where possible divers should travel in the same vehicle as their equipment and be the only one to load and unload it.	All	1	2	2
Returning used equipment	COVID-19 transmission through the	All				Ensure there is no 'sanitised tag' remaining on the equipment and store the equipment in the designated 'used'	Sanitise hands before handling equipment for other people and do not				

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	handling of use equipment					area ready for cleaning by the equipment/compressor officer[s]. Equipment must not be passed directly between individuals, instead direct the individual to where the equipment is stored or place the equipment and take a few steps back whilst it is collected.	handle mouthpieces or any area that connects gas supplies. No more than one person should be in the kit storage area at any one time and social distancing must be maintained at all times.				
Equipment loan and Use	COVID-19 transmission by using dive equipment that has been handled by others	All	2	2	4	All equipment should be stored in a bag for individual use to prevent cross contamination. All equipment must be allocated to one diver for the duration of the session. All loan equipment must be washed in fresh free-flowing water or in a separate water to other equipment. Following this it should be soaked in disinfectant solution for 10 minutes, rinsed in fresh water and allowed to dry for 72 hours before the next use.	Although always recommended, divers should be encouraged to supply and use their own personal equipment. All club owned equipment will be washed with an appropriate disinfectant solution after use.	Divers	1	2	2
Eating and Drinking	COVID-19 transmission	All	2	2	4	All individuals should bring their own food and drink items. No food or drink items will be provided anyone else.	Nobody must share any food or drink items, including utensils. All food and drink items must be stored in personal bags when not in use. Sanitising gel or thorough hand	All	1	2	2

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							washing must be completed before eating and drinking.				
Handling equipment and touching surfaces	COVID-19 transmission through surface contact	All				Unnecessary touching of equipment or surfaces must be avoided. If you do touch any equipment or surfaces you must wipe it down with the anti-bacterial wipes provided.	Thorough hand washing or sanitising must be completed on handling or touching equipment and surfaces. Where possible entrances and adjoining doors should be kept open to avoid the need to touch door handles.				
First aid and CPR	COVID-19 transmission due to contact with equipment and contact	All	3	2	6	Refer to the BSAC CPR Guidance document.		All	2	2	4

Reviewed By	Date	Comments

Likelihood			
-	m	3	6
			9

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	med	high	
	2 low	4 med	6 high
	1 low	2 low	3 med

Impact Level	
Level	Description
Low (1)	Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days.
Medium (2)	Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months.
High (3)	Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support.

Likelihood	
Level	Description
Low (1)	Will probably occur in most circumstances
Medium (2)	Might occur at some time
High (3)	May occur only in exceptional circumstances

Member Confirmation of Understanding:		
Date	Name	Signature



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