

HIGH
MEDIUM
LOW

Calculate: **Probability** multiplied by **Severity** for No/Post control scores. **NB:** For scores of 12 (High), or more contact the Health & Safety Office for further advice. Due to the seriousness of the 'Permanent Disability / Sight Loss and Fatal / Fatalities' factors this has been given a medium rating on the 'Unlikely' probability.

<b>Site/Department:</b> UPSU		<b>Severity</b> →						
		<b>Probability</b> ↓		Minor injury 1	Lost time/ Ill Health 2	Major / >7 days 3	Perm. Disability/ Sight Loss 4	Fatality/ Multiple fatality 5
<b>Task/Activity/Area:</b> UPSAC - Additional Covid Mitigations - Group Activity		Highly Unlikely 1	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	
		Unlikely 2	<b>2</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>10</b>	
<b>Notes:</b> Risk Assessment to include C-19 risks and mitigations		Possible 3	<b>3</b>	<b>6</b>	<b>9</b>	<b>12</b>	<b>15</b>	
(Including details of previous accidents/incidents)		Probable 4	<b>4</b>	<b>8</b>	<b>12</b>	<b>16</b>	<b>20</b>	
<b>Risk Assessment Team:</b> Natalie Dutka-Bowskill, Claire Tewkesbury, Rebecca Cartwright		Certain 5	<b>5</b>	<b>10</b>	<b>15</b>	<b>20</b>	<b>25</b>	
(People completing the risk assessment, minimum of 2 people)		<b>Risk assessment start date:</b>		<b>23/09/20</b>				
<b>Highly unlikely:</b> Slight chance of an accident happening	<b>Unlikely:</b> An unusual combination of factors would be required for an accident to happen	<b>Possible:</b> Not certain to happen but multiple additional unforeseen factors may result in an accident happening		<b>Probable:</b> Not certain to happen but one additional unforeseen factor may result in an accident happening		<b>Certain:</b> A high probability of an accident happening		
<b>Minor injury:</b> Injury requiring basic first aid i.e. Plaster or cold compress	<b>Lost time / Ill health:</b> Injury that requires medical treatment at hospital or GP	<b>Moderate/ &gt; 7 days off work:</b> An injury or work related illness reportable under <i>The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013</i>		<b>Perm Disability / Eye Sight loss:</b> Likely permanent disability Acute/ Chronic health effects		<b>Fatality / Multiple fatality:</b> An injury/ Ill health that results in a fatality or fatalities		
<b>Dept. Manager (Print Name):</b>	Natalie Dutka-Bowskill		<b>Signature:</b>	NDB				
<b>Review Date:</b>	23/09/21		<b>Reviewed by:</b>					
<b>Reason for review:</b>								
<b>Dept. Manager (Print Name):</b>			<b>Signature:</b>					

r Task- p	Identified hazards or Injury causes, highlighting risks (Injury focused - see checklist)	People at risk i.e. Staff, students, visitors, contractors or the public	Score - No controls (Probability x Severity = calculation)	Controls/Procedures/Key Behaviours (Existing controls, information, training etc.)	Score - Post Controls (Calculation)	Further action required	Action Priority (H/M/L)
	Covid-19 - Members contract covid due to lack of social distancing at meetings	Students, Staff, Visitors	2 x 5 = 10	Sessions must have no more than 6 attendees when using off site facilities. Activity must be organised in accordance with any venue regulations and all government guidance. Members must interact at 2m social distance when diving and using the club boat.	1 x 5 = 5		
	Covid-19 - Members contract covid due to poor cleaning/hygiene practices	Students, Staff, Visitors	2 x 5 = 10	Members must use the hand sanitisers in the buildings prior to attending any group session. Committee to wipe down all surfaces prior to room usage and at the end of the group session. Members encourage to wash hands regularly as well as support in keeping spaces clean when prompted	1 x 5 = 5	Committee/dive organiser to ensure that boat touch points are regularly wiped down and that full cleaning takes place of the boat before and after use.	
	Covid-19 - Members contract covid due to non-compliance with face coverings usage	Students, Staff, Visitors	2 x 5 = 10	Members to wear face coverings when arriving, travelling to and leaving group activity. Face coverings to only be removed when meeting if members are 2m apart.	1 x 5 = 5		
	Covid-19 - Members do not comply with c19 procedures and contribute to spread of virus.	Students, Staff, Visitors	3 x 5 = 10	Committee given guidance to manage members during covid pandemic: Members not complying with group rules will be asked to leave the meeting by the committee and will be reported to the UPSU staff team.	1 x 5 = 5		

				<b>Committee's given training on having difficult conversations and managing their group.</b>			
	<b>Covid-19 - Members contract covid due to sharing kit and equipment</b>	<b>Students, Staff, Visitors</b>	<b>3 x 5 = 15</b>	<b>All group equipment must be collected and set up by one person - no one to share equipment owned by the group. If equipment is distributed it must be cleaned fully by those using it as well as returned to storage and quarantined for 72 hours after use. Members to clean equipment before use again.</b>	<b>1 x 5 = 5</b>	<b>Groups must comply with new storage processes. Groups will only be able to collect equipment on Tues from shared storage (1 in 1 out) and drop off equipment on Thurs - Storage will be locked and non available to access between Thurs-Mon for quarantine purposes.</b>	<b>M</b>